



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
Conference/Video Meeting
April 16, 2024**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Deputy Mayor Brown called the meeting to order at 7:00 p.m.

PRESENT: Deputy Mayor Brown, Councilwoman Thiele, Town Administrator Rinkerman and PW & Code Administrator Jamison. Via Zoom - Councilman Berlin and Councilman Knight

ABSENT: Mayor Tome, Jr.

PUBLIC COMMENT – No public comment.

PRESENTATION

2023 Audit Report -. Tim Sawyer - Barbacane, Thornton and Company provided a report of the audit for FY2023.

OLD BUSINESS – No old business.

NEW BUSINESS

Casella Waste Systems Addendum – Town Administrator Rinkerman presented an addendum to the town’s contract with Casella Waste Systems, to include the addition of Newport Landing trash service to be added to the town’s contract effective July 2024 and billing to be done through individual property taxes.

Motion made by Councilwoman Thiele to approve the addendum as presented. Seconded by Councilman Knight. Roll call vote: Thiele – Y, Knight- Y, Berlin- Y. Motion carried unanimously.

Security for Town Hall building – Public Works Director Jamison gauged the Council’s interest in the installation of a security system for the Town Hall entrance. This would potentially include a buzz-in system with video in addition to key fobs for authorized staff and officials. Council directed Jamison to proceed with obtaining estimates.

Public Works Director Jamison also inquired about considering the installation of a back door into Town Hall as an emergency exit. Council recommended looking at various options to include a flip step and what might be recommended for the building. Council directed Jamison to proceed with obtaining estimates.

COUNCIL REPORTS

Councilman Berlin thanked everyone who helped at Community Connecting Us’ Mr. Rodgers Neighborhood

art show.

PUBLIC COMMENT – Erica Berge, Community Connecting Us announced that the Port Deposit Heritage Corporation is holding their annual general meeting on Thursday, April 18, 2024 at 7:00 p.m.

On April 22, 2024 the CCU will be hosting an Earth Day Concert featuring the Roedean Girls Choir at the CCU Cultural and Wellness Center.

Erica Berge announced that the Methodist conference has reached out to CCU and offered to pay the recordation fees for the transfer of the church building.

ANNOUNCEMENTS

Public Hearings on FY2025 Budget at 7:00 p.m. in Town Hall or via Zoom at 7:00 p.m.

Resolution 01-2024 Property Tax Rate and Other Revenue Rates – Tuesday, May 7, 2024

Ordinance 2024-03 Fiscal Year 2025 Annual Budget – Tuesday, June 4, 2024

ADJOURNMENT to EXECUTIVE CLOSED EXECUTIVE SESSION – Motion made by Councilwoman Theiler o convene in executive closed session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (4) to consider a matter that concerns the proposal for a business or industrial organization to locate, expand or remain in the State relative to Bainbridge development, and (8) to consult with staff, consultants or other individuals about pending or potential litigation. Seconded by Councilman Knight. Roll call vote: Thiele – Y, Knight- Y, Berlin- Y. Motion carried unanimously. Council will not return to open session.

The public meeting adjourned at 7:28 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Kevin Brown, Deputy Mayor